

**WBTC/05/2010-2011**  
9<sup>th</sup> December 2010

### ***QUESTION TIME***

**Prior to the formal commencement of the meeting, Councillors will receive questions from members of the public for a period not exceeding ten minutes.**

### **AGENDA**

**1. APOLOGIES**

**2. DECLARATIONS OF INTEREST**

To receive Declarations of Interest in accordance with the Local Authorities [Model Code of Conduct] Order 2007.

**3. WRITTEN REPORTS**

To receive written reports from the following:-

*Wootton Bassett Police*

*Wootton Bassett Town Council Vandalism/Crime Log*

*Member of Parliament*

*Wiltshire Councillors*

*Area Board representatives-copy of latest submission [1<sup>st</sup> December, 2010]*

*Representatives appointed by the Council*

Copies of documents received are attached. *Appendix A*

**4. CONFIRMATION OF MINUTES**

Of a meeting of the Council held on Thursday 7<sup>th</sup> October, 2010 (WBTC/4/2010-2011). Copy previously circulated.

**5. MAYOR'S COMMUNICATIONS**

**6. TO ANSWER ANY QUESTIONS**

With and without notice received under Standing Orders

**7. PLANNING COMMITTEE**

Report on meetings of the Planning Committee held on Thursday, 26<sup>th</sup> October 2010 [P/7/2010-2011] and Thursday, 4<sup>th</sup> November 2010 [P/8/2010-2011] Copies previously circulated.

**8. AMENITIES COMMITTEE**

Report on a meeting of the Amenities Committee held on Thursday 11<sup>th</sup> November 2010 [A/4/2010-2011]. Copy previously circulated.

**9. REVENUE AND RESOURCES COMMITTEE**

Report on a meeting of the Revenue and Resources Committee held on Thursday 25<sup>th</sup> November 2010 [R&R/4/2010-2011]. Copy attached.

**10. TOURIST INFORMATION POINT**

Report from the Town Clerk, Copy attached. *Appendix B*

**11. CALENDAR OF MEETINGS**

The Council is asked to adopt the Calendar of Meeting for 2011 for the remainder of the current Civic Year and for the 2011/2012 Civic Year. Copy attached. *Appendix C.*

Particular attention is drawn to the date of the Council Meeting, now scheduled to be held on 7<sup>th</sup> April 2011. The original date for this meeting was 14<sup>th</sup> April 2011 and has been changed in order to facilitate attendance at the Larger Councils conference.

## **12. WAR MEMORIAL AND APPRECIATION GIFTS**

Report from the Town Clerk. Copy attached. *Appendix D*

## **13. ESTIMATES OF INCOME AND EXPENDITURE 2010-2011**

*Councillors are advised that the effect of Section 106 of the Local Government Finance Act 1982 is that if, when considering budgetary items, any Councillor is in arrears for more than two months with his/her Council Tax, he/she must declare that Section 106 of the Local Government and Finance Act 1982 applies and neither speak nor vote on the matter before Council. Failure to observe this renders the Councillor liable for prosecution by the Director of Public Prosecutions.*

It is the responsibility of the Town Council to levy a precept on Wiltshire Council to cover its costs for the 2011/2012 financial year. Wiltshire Council is the charging authority and will collect this on behalf of the Town Council.

Although Standing Committees make budgetary bids and the Revenue and Resources assesses these in making its recommendations to Council, it is the Council alone that has the power to levy the precept. The Town Council can only levy its precept once per year and this must be submitted to Wiltshire Council no later than the 21st January 2011.

Copies of the documentation were circulated with the Revenue and Resources agenda and remain unchanged. Members are asked to bring these to the meeting.

The Revenue and Resources Committee is recommending that the Council adopt a budget with a precept of £787,090 which will represent a decrease on last year's Council Tax of 1.0437 %

A copy of the draft budget is attached. *Appendix E*

The Councils instructions are sought.

**14. ROYAL BRITISH LEGION**

Letter from Tom Blundell, Chairman of the Royal British Legion seeking the Councils support in respect of the matter that is due to be considered before Committee. Attached Appendix F.

**15. PRESS RELEASES**