

QUESTION TIME

To receive questions from members of the public for a period not exceeding ten minutes.

AGENDA

1. APOLOGIES

2. DECLARATIONS OF INTEREST

To receive Declarations of Interest in accordance with the Local Authorities [Model Code of Conduct] Order 2007.

3. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements that the Chairman wishes to make.

4. CONFIRMATION OF MINUTES

To confirm and sign minutes of a meeting of the Wootton Bassett Town Hall and Trust Charity held on Thursday 15th July 2010 [THTC/1/2010-2011]. Copy previously circulated.

5. RENEWAL OF DISPENSATION

On 23rd July 2007 the North Wiltshire District Council Standards Committee renewed the Town Council dispensation in respect of the handling of the Town Trust for a further 4 years. The purpose of the dispensation is to allow the Town Council to manage the Town Trust, taking decisions that benefit the Trust without these being declared invalid.

Although the Standards regime is changing the Trust is asked to authorise that a further dispensation be sought.

6. MARKET RENTS

Report from the Town Clerk copy attached *Appendix A*

7. CONTINENTAL MARKETS

It was the Trust practice to organise 2 or 3 continental markets during the course of a year. Recognising the challenges faced by local traders the Trust decided to suspend the continental markets, the last one being held in June 2009.

It has now been suggested that the Trust should resume the practice of licensing continental markets and in particular the Town Council's Events Working Party has asked the feasibility of attracting a German Market during the Christmas festive period be explored.

The Chamber of Commerce has been asked to comment on this proposal and their response should be available before this meeting, although the initial feedback has been positive.

The Trust is asked to consider this matter.

8. TOWN HALL – MAINTENANCE

Maintenance of the Town Hall falls broadly into two areas: large scale programme maintenance and miscellaneous day-to-day. In the case of the former, the Trust has now established a 5 year rolling maintenance programme which is now in its final year. George Chedburn inspected the building in October 2010 and is currently finalising a new 5 year programme. This will be circulated upon receipt.

Failing paintwork from the last contract has now been addressed through a return visit by the Contractor concerned and damage to the pillars caused by icy conditions will be addressed as part of the next programme, as they do not pose any immediate risk to the building.

Returning to day-to-day maintenance Ralph White has met Steve Walls on site and dealt with the majority of items identified. One outstanding issue is the replacement of 5 fluorescent tubes with lighting bars which was requested by the Museum development group. The quotation is within the Town Clerk's normal spending authority it is therefore

proposed that this be dealt with in the same way, as if it was an item of Town Council's business.

The Trust is asked to note the above.

9. WOOTTON BASSETT MUSEUM & HERITAGE GROUP

To receive a report from Mr Steve Walls, Chairman of the Wootton Bassett Museum & Heritage Group about the work of that organisation since the last meeting.