

**WOOTTON BASSETT TOWN COUNCIL**

Minutes of a Meeting of the Revenue & Resources Committee held during the course of the Council Meeting on Thursday 12<sup>th</sup> May 2011 in the Council Chamber, Civic Centre, Station Road, Wootton Bassett

Present: Councillors: Steve Bucknell, Susan Doyle, Owen Gibbs, Paul Heaphy, Peter Roberts, Steve Walls and Chris Wannell.

Also in Attendance: Councillors: Jon Booth, Linda Frost, Sue Hughes, Bill Roberts, Jenny Stratton and Audrey Wannell.

Officers in Attendance: Johnathan Bourne, Town Clerk, Michelle Temple, Administrative Team Leader.

Apologies: Councillor Mike Leighfield

**1. ELECTION OF CHAIRMAN**

Proposed by Councillor Chris Wannell, seconded by Councillor Steve Bucknell and

RESOLVED that Councillor Mike Leighfield, be elected Chairman for the ensuing Civic Year.

**2. ELECTION OF VICE CHAIRMAN**

Proposed by Councillor Chris Wannell, seconded by Councillor Owen Gibbs and

RESOLVED that Councillor Steve Bucknell be elected Vice Chairman for the ensuing Civic Year.

3. **APPOINTMENT OF SUB- COMMITTEES AND WORKING PARTIES**

RESOLVED that the following Members be elected to the respective Sub Committees and Working Parties:-

**[a] Personnel Sub Committee (3 Members)**

The Committee is reminded that it is Council policy that members of the Personnel Committee should have undertaken, or be prepared to undertake suitable training in Personnel issues.

Mary Champion, Susan Doyle and Mike Leighfield.

**[b] Appeals Panel (3 Members)**

This panel would be convened in the event of having to hear an appeal against a decision of the Personnel Sub Committee. It must therefore comprise of different Members.

Owen Gibbs, Paul Heaphy and Peter Roberts.